

APPROVAL PLANS

Wake Forest University currently uses two approval plans to acquire currently published monographs. In July 1990, the Reynolds Library implemented a University Press based approval plan for titles across the curriculum. By definition and by the terms of the plan, Yankee Book Peddler, Inc., Contookcook, NH, began shipping monographs and supplemental form selection slips. Books are placed on special shelves in the Acquisitions Department, left for three weeks, reviewed, and either added to the collection or returned to Yankee Book. The supplemental slips are distributed primarily to the teaching faculty for evaluation and potential selection. Library liaison/bibliographers receive some of the slips for evaluation and selection, and they also review the weekly shipments of books.

Beginning in July 1992, we began adding scholarly trade presses to the list of publishers, and through continuous refinement, we now have a combined university press/scholarly trade plan and profile with Yankee Book. Annually, Yankee sends Mr. Robert Nardini, Co-Director of Approval Services, to review our plan, speak with faculty and librarians, and make changes in the profile as requested by Wake Forest University.

A second, more modest approval plan was formalized in the spring of 1994. In July of this year, we will begin to receive books in the belle lettres of German literature from Otto Harrasowitz, Weisbaden, Germany. These are primarily German language materials, and the list of authors covered was selected by the faculty of the German Department.

Both approval plans are designed to acquire current monographs in a fast, efficient manner. A successful approval plan eliminates a great deal of paper work and time otherwise spent placing firm (individual) orders for titles. In Fiscal Year 1995, we anticipate spending approximately 10 of the total materials budget and some 30 of the monographs allocation for approval books.

Comments and suggestions are always welcomed by the Approval Plans Coordinator, the Acquisitions/Collection Management Librarian and the Assistant Director for Reader Services and Collections.

Prepared by Charles Getchell, Assistant Director for Reader Services and Collections, May 1994.