ZSR Library Assessment Committee Annual Report
FY 19: July 2018 – June 2019
Submitted by Susan Smith

Committee members:
Susan Smith (chair)
Lauren Corbett
Thomas Dowling
Molly Keener
Mary Beth Lock
Rosalind Tedford
Tanya Zanish-Belcher

The Committee set goals for FY19 at the beginning of the fall semester. The statuses at the end of the year are noted below:

1. **Prepare to deploy national LibQual+ Lite survey in the Fall of 2019.**
   Mary Beth Lock took on the role of PI for this project. Planning included setting up the survey with ARL. This included configuring the instrument, selecting optional questions, and scheduling the time frame. (Oct. 6-28, 2019) Lock recertified her CITI credentials and applied for IRB approval, which is currently pending.

2. **Assess patron and collection use of the ZSR Media Room.**
   Room use was counted for 14 weeks (January 14-April 30, 2019) and the per-week average was 26 students using the space to study, and only 9 using the equipment to view DVDs. Since the equipment is new this fiscal year, the room will remain status-quo for the time being, but the use will be revisited prior to renovations and/or buying replacement equipment.

3. **Analyze the use of ZSR microfilm collection to inform feasibility of moving the collection off site during future building renovation.**
   In light of the delay of major renovation activities, it was decided that microfilm remain in Wilson 1 for now.

4. **Conduct a literature review of other libraries' approach to book storage during major renovation projects.**
   Due to the delay of a major renovation that would require mass storage of our collections, this goal was deferred.

5. **Assess public printer usage.**
   Usage statistics have been requested from Procurement and once these are received, they will be analyzed for potential enhancements/changes to printer placement and student employee training.

6. **Assess patron locker usage.**
   The purpose of this assessment was to determine if additional lockers needed to be purchased. The findings were that there was never a time when all lockers were in use. We concluded the current number of lockers is sufficient.

7. **Evaluate the use of public computers in the Scholars Commons.**
   During the Spring 2019 semester, staff and students working in Access Services and RIS gathered usage statistics on public workstations in the Scholars Commons. Once an hour, from 4pm to 10pm, we manually checked how each station was being used. We had originally hoped to gather usage from two separate weeks, relatively early in the semester and then late in the semester. In the end, we got data from only one week in late February, but it meshes well with our less formal observations, and suggests several changes we should make this summer. (See accompanying full report).

8. **Plan user assessment methods for new Library Services Platform migration.**
   This goal is pushed to FY20 now that a contract has been signed and the migration planning will be underway beginning in July 2019.

9. **Assess WFU faculty's current research data management.**
   The research data management (RDM) goal was broadly to assess WFU faculty's current practices and plan ZSR's support services. Following 118 responses, programming is being planned for Fall 2019, along with focus group follow-up with 15 interested faculty.

Submitted 6/18/2019