

Library Gazette

The Library Gazette is a newsletter printed by and for the staff of the Z. Smith Reynolds Library.

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[Introducing Beth Lawson](#)

[Welcome Roumi and Mary Lib](#)

[Journals Moved to Mobile Shelving](#)

[Upcoming Endeavor/Voyager Sessions](#)

[From the Director](#)

[News from the Special Collections Team](#)

[News from the Assistant Director](#)

[Sherry to be on Committee](#)

[Supervising Students is Hot Topic](#)

[Roz and Susan Present at CELI](#)

[Conference Reports](#)

Beth Enjoys Cooking and Playing the Piano

My name is **Beth Lawson** and I joined the ILL/Reference staff on October 26th. I am very excited to be here and I want to thank everyone for the warm welcome I have received.

I am originally from Stokes County, North Carolina, where I now reside. I have also lived in Asheville and Chapel Hill, where I worked in the Undergraduate Library at UNC-Chapel Hill. My undergraduate degree is from UNC-Greensboro where I almost majored in Music Education, but got a B.A. in English instead.

Some of my hobbies include cooking, listening to all kinds of music, playing the piano, and learning how to do simple automobile repairs. I also like to spend time with my family, especially on holidays, and I have two brothers and two sisters.

I look forward to working with all of you and thanks again for the great welcome! – **Beth Lawson**

Welcome Roumi and Mary Lib

Welcome! to **Roumi** and a belated Gaz welcome to **Mary Lib** as well. It's great to be back to full staff here in the Government Information/Microtext Department, especially with two such great people.

I'm looking forward to many productive, enjoyable years! – **Mary Horton**

More Journals are Moved to Mobile Shelving

Approximately 150 additional journal titles have recently been relocated from Reynolds One to the Mobile Shelving on Wilson One. We have problems with a lack of shelf space throughout the building, but it was especially acute on Reynolds One. Student assistant Tim Reeder and myself spent several hours loading the journals onto trucks and hauling them over to Wilson One to be reshelved. We used up close to half of

the new Mobile Shelving which had been installed in the summer of 1997 – I am hoping to fill up the other half with old journals from Wilson Six. It seems like we moved a mountain of journals over to Wilson One but when I look at how much additional space we created on Reynolds One it doesn't look like much! With remote storage on the horizon, I am hoping even more "Q & R" journals available through JSTOR can be relocated which will free up more space. I want to thank **Tim** for his help with this project.
– **Patrick Ferrell**

Upcoming Endeavor/Voyager Sessions

Tuesday, Nov 10 (8-9:30 a.m.) Room 1312 Law Wing -Worrell

Thursday, Nov 12 (2-3:30 p.m.) Room 1117 Babcock Wing - Worrell

From the Director

The library will be hosting visits from two academic libraries this month. Janis Bandelin, Director of Furman University's Libraries will be here on the 10th, and James Mullins, Director of Villanova's Library will be here with some of his librarians on the 20th. Dr. Bandelin is looking toward a new library building at Furman, and Dr. Mullins is interested in our approach to technology. I hope we have sunny days so that we can show off our atrium at its best.

I have been asked to become the chair of the Senate Senior University Appointments Committee's Subcommittee on the Selection of the Next President. This subcommittee is charged with helping the Trustees in their future efforts by developing procedures which assure that the next president will have the support of all the constituencies, especially the faculty. President Hearn will lead this university for several years to come, so there is no particular pressure. The selection of the president is entirely the responsibility of the Trustees, but I am sure they will welcome any assistance this subcommittee can give.

On Thursday morning I had the opportunity to listen to and then talk to a group called the Technology Council. This group of top administrators in high-technology companies, like AMP, Cabletron, CISCO, etc. serves to advise the university on emerging trends in the world outside of higher education. They had many valuable and interesting insights, but were understandably cautious about making predictions more than a few years into the future. In the short time I had, I told them about our role in providing electronic information, and training, and I showed them the difference between our current integrated library system and our next one.

My sympathies to all of you who worked close to the drilling noise. From my office, it was merely background buzzing, but in my travels through the building, I have heard and felt the difference. I am optimistic enough to hope that by this date it is all done! – **Rhoda Channing**

Reconstruction Zone: Teams in action

News from the Special Collections Team

Staffing update

We are pleased to have **Susan McDonald** reinstated on the Special Collections Team! **Susan's** new position as manuscripts librarian will encompass work within the entire team's manuscripts collections. **Susan** will focus primarily on the manuscripts in the University's Archives and Personal Papers section, but will also work in Rare Book's manuscripts collection for OCLC and Voyager access. **Susan** will work with and learn from **Megan** as she prepares data entries for manuscript collections for OCLC and NUC utilizing MARC formats. For background, **Sharon** was manuscripts librarian for one year before being promoted to the head of the rare books department in 1989. We have historical groundwork for this new position and are delighted to have **Susan** and the position itself reinstated.

Scanner gets workout

Roz Tedford graciously offered her time and expertise to train the Special Collections Team on the use of the new overhead scanner in ITC. Rare's graduate student Gregg Heitschmidt scanned a 19th century personal diary utilizing the library's spiffy new equipment. To continue the project of adding the diary to Rare's Website, **Sharon** recently hired Tyronia Morrison, sophomore and STAR, Student Technology Advisor. STARs work on computer projects for departments on campus and are paid by Information Systems. Again, thank you, **Roz**, for bringing Tyronia and STARs to our attention.

Rare protects fragile items

With the help of student assistants Vihren Dimitrov and Sarah Obrecht, Rare has whittled away at the preservation needs of the Baptist and Archives collections. Over 200 protective cases and enclosures have been constructed at Rare's work counter for fragile and paperbound items from the North Carolina Baptist Historical Collection. Depending on the age and condition, we customize the type acidfree box made for each item. The custom boxes consume less shelf space and maintain safe conditions for storage.

Great southwest offers R&R

Sharon recently took r & r in the great southwest. Two sites worth visiting in southern Arizona are Saguaro National Park, Organ Pipe Cactus National Monument, and San Xavier mission near Tucson. The total experience was rich in natural beauty. Saguaro Park covers hundreds of acres with the saguaro cacti reaching over 18 feet in height with groping arms representing decades of growth. The interior gloss of the 1692 Spanish mission was replete with ornament and delicate design. A trip north to Flagstaff, Sedona, and the Grand Canyon offered the opposite extreme for climate, terrain, and the gaping glory of the Canyon with the sun setting around the rim.

Sharon reads for special on Fossey

On Saturday, October 2, Mark Roy, independent sound recordist from NYC, came to the Rare Books Reading Room to record **Sharon's** voice as Dian Fossey for the National Geographic special on the mountain gorilla expert. Mark came with a microphone as big as a grapefruit and wooly enough for mittens. I sat and read for 1.5 hours in the closed stack area where background noise was absolutely minimal. I'd practiced many hours prior to the big gig, so the potential 3-hour task became less time consuming. My greatest feat was emulating Fossey's excitement when she raved, "I've finally been accepted by a gorilla!!"

The production company in England was thrilled with my voice results and a check is in the mail. (I do plan to keep my day job.) The National Geographic Fossey documentary will be aired next year. The production company - - Cunliffe (Sarah) and Franklyn (Jane) - - has been awarded Emmy nominations for previous documentaries, including a 3-part series on cancer aired on PBS last year which was excellent.

I'll keep you posted on air dates for the National Geographic show.

Rare shares information on Beckett

Sharon is working with two of Emory University's Graduate School of Arts and Sciences faculty to provide material for an edited publication of Samuel Beckett's correspondence. Drs. Lois Overbeck and Martha Fehsenfeld are communicating with Sharon to retrieve and publish the letters of Samuel Beckett written to and from Liam Miller, Dolmen Press founder. Dolmen published Guillaume Apollinaire's *Zone* in 1972 which was translated and signed by Beckett.

Students exposed to rare materials

Classes visiting the Rare Books Room for instruction in the fall term include Molly Staunton's Art class, Jeannine Johnson's American literature class, Robert Beachy's early British history class, and Jonathan Milner's Career Center English class taught by Phil Archer. We encourage any faculty in the WFU community and beyond to incorporate their coursework with our rare holdings.

Exhibit to feature rare items

Sharon and Craig are working closely with Claire Schen of the History Department in preparing a library entrance display for the campus conference : Across Time & Space : Medieval and Early Modern Studies. A select few of rare's specimens will be on view for four days. Because of the rarity of the items on display, the exhibit will have very limited time duration. – **Sharon Snow**

News from the Assistant Director

Staffing update

The Technology Team Leader position has been posted internally and through several listservs. The external advertisements will appear in the November 13, 1998 issue of *The Chronicle of Higher Education* and the December issue of *College and Research Libraries News*.

Staff Development news

"Managing Stress in the Workplace" will be held Wednesday, Nov. 11, 1998 in the Johnson Room. If you haven't yet signed up, both sessions have seats available. Contact **Debbie Lambert** at lamberdn@wfu.edu to register.

The first informal discussion on Supervising Student Assistants was held Nov. 4, 1998. The session was very informative, stimulating, and well attended. The group decided to meet again in January to continue sharing ideas on this topic. More details will be announced later.

As a result of several requests, the Staff Development Committee is organizing a workshop on filling out time sheets. Staff from the Office of Human Resources will make a presentation and answer questions on Tuesday, November 17, 1998 from 2:00 - 3:00 PM. The location will be announced later, via e-mail. If you plan to attend, please RSVP to **Debbie Lambert** at lamberdn@wfu.edu.

Budget plans

It's that time again! We'll be working to finalize the Z. Smith Reynolds Library budget requests during the first two weeks of December. Team Leaders and Department Heads are asked to submit cost estimates for capital requests no later than November 30, 1998. By that time we will have received salary guidelines from Financial and Accounting Services. The operating budget base will be "no growth," that is, the same amount as last year. Like last year, we must submit requests for additional funds or special projects as "supplemental requests" with extensive detail and justification. We'll share more information with you as it is received. – **Debbie Lambert**

Late breaking news

John Litcher, professor in the Education Department and coordinator of the interdisciplinary minor in Environmental Studies, has contacted me and asked me to join the Environmental Studies Steering Committee. Dr. Litcher gave me an opportunity to speak to his environmental geography class about my experiences with SuperFund (and my life-long interest in environmental matters). I also put in some good plugs for library resources during my talk. A newly appointed student representative and I will be joining the committee at its next meeting in December. Top priority matters include budget issues and internships. I look forward to working with faculty members from eight departments who serve on the committee. –**Sherry Durren**

Supervising Students is Hot Topic!

On the afternoon of Wednesday, November 4th, 16 members of the ZSR staff gathered in the Johnson Room to discuss supervising student assistants. We were joined by Linda Hearn, Charlotte Divitci and Barbara Bokar of PCL.

The agenda centered on motivating and retaining student assistants, and it quickly became apparent that keeping skilled student workers was an important concern for both libraries. Sharing experiences with our guests from PCL gave staff from both libraries a fresh and valuable perspective on their methods. The exchange of ideas was thought provoking and informative- so much so that the Oreos and Lorna Doones provided by **Debbie Lambert** went virtually unnoticed until the end of the meeting. Now that's a discussion!

The group plans to meet again in January and cover such topics as recruitment and selection of student assistants. Join us! – **Kelly Fetty**

Roz and Susan Present at CELI

On October 28, CELI (Computer Enhanced Learning Initiative) held a workshop for faculty titled "Working with the Web: Using Web-based Materials in the Classroom." CELI is a faculty-based initiative charged with developing effective uses of computers in instruction. **Roz Tedford** and **Susan Smith** were invited to participate in the workshop.

I was one of four panel members who made presentations to the 30+ audience. I gave a presentation about the evaluation of web resources. My presentation and handout can be viewed at <http://www.wfu.edu/~smithss/ceci> and <http://www.wfu.edu/~smithss/ceci/cecihandout.pdf>. Other panel members were Dr. Leah McCoy (Education), Dr. Bernadine Barnes (Art), and Dr. Bill Meyers (History). They all offered very interesting perspectives on the use of the Web in the classroom. Take a look at their home pages to see the ways they are integrating the Internet into their teaching.

After the panel presentations, participants were able to choose one of four breakout sessions to attend. Session topics were beginning and advanced web page creation, working with images, and working with audio and video. The beginning web page class was taught by **Roz**, who did a great job of making the process seem straightforward and easily accomplished. Her audience was a dozen professors who want to start using the web, but who have no experience. She was able to spark their interest and has already heard from several that desire follow-up instruction!

The experience was educational and enjoyable for both of us. We were glad to be given the opportunity to represent the library's involvement in technology to this faculty group. We also welcomed the chance to see how the use of technology is changing the Wake Forest classroom experience. – **Susan Smith**

Conference Reports

Depository Library Council meeting

As usual, the Depository Library Council meeting was an informative and interesting couple of days. Major topics of discussion included revamping the Biennial Survey and the proposed "FDLP Internet Use Policy Guidelines."

As its name implies, all Depository Libraries are required to fill out a survey every other year. The Survey usually covers such topics as facilities (especially computers), acquisitions and public services. Often, however, new and unexpected questions are included, leaving respondents scrambling to answer questions for which they have not kept statistics. A committee appointed by Council was charged with determining the types of questions that should be asked, ensuring the statistical validity of the survey, and creating a list of standardized and stable questions. The major new component of the survey will cover the costs of being a depository library.

The "FDLP Internet Use Policy Guidelines" draft covers what can and cannot be done in regards to restricting public access to the Internet. This policy is intended to cover depository libraries in the face of filtering and other moves to restrict Internet access. In part, the Guidelines state:

Access to online Federal Government information provided through the Federal Depository Library Program (FDLP) must be available to any library user free of fees or other restrictions, such as age, residency status, or filtering software, following the sample principles of free access that governs the use of traditional depository materials, based on Title 44, United States Code.

The Guidelines require that depository libraries have a written policy regarding Internet use, so I will be working on developing such a policy in the next couple of weeks.

Other highlights include:

- A great session on using government documents for genealogical research
- Proposal of a gateway to all government info on the Web: Web.Gov
- An interesting focus group on the redesigned GPO ACCESS web page
- Starr Report
 - The GPO Police force had to keep the media out of the building and provided protection for the production of the report
 - GPO has seen sales of the print publications increase
 - If nothing else, this event caused the public to discover the GPO ACCESS site
 - The servers were running at 100% capacity during peak hours and 2 new servers were installed to handle the traffic
 - In terms of failure rate GPO ACCESS ranked only behind CNN in lowest number of failures to download
 - Traffic has remained high, with 15.2 million documents downloaded in September, or 44 documents every second, three times the amount as last year
- A recent article in the OCLC newsletter listed the top 100 computer files
 - 73 are federal government publications
 - 71 were cataloged by GPO

– **Mary Horton**

NCLA/Documents workshop according to Mary

The topic of the fall NCLA/Documents Section workshop was "WEB vs. CD-ROM: Access to Federal Electronic Information."

Barbara Levergood, UNC-CH, gave an excellent presentation on the federal guidelines for providing access to electronic products. Barbara's presentation covered a wide range of topics: everything from the DLP's "Public Service Guidelines for Government Information in Electronic Formats" to the correct physical handling and storage of CD-ROMs.

I gave a presentation discussing the federal information that is presented both on CD-ROM and the Internet. I talked about the level of duplication, the differences in searching CDs and the Internet, and other issues relating to the question "should I use the CD or the Internet?" If you are interested, the web page that accompanied my presentation may be viewed [online](#). (A special thanks to **Roz** for helping me mount the file on the server!)

A panel discussion, "Frequently Used CD-ROMs, Their Reference Value, & Their Web Counterparts," featuring John Boyd from ASU, Ann Miller from Duke, and Frank Molinek from Davidson, provided insights on the issue from regional university, large research university, and small liberal arts college perspectives.

Finally, we broke into small groups and discussed "how we do it good" at home--what our favorite CDs and web sites are and how we provide access to these resources. – **Mary Horton**

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